



24 April 2020

## COVID-19 SAFEGUARDING GUIDANCE – UPDATE 1

Kesgrave High School has an effective Safeguarding/Child Protection Policy in place but in light of the COVID-19 pandemic we want to provide our school community with some additional information that may be useful at this current time.

Due to this being a time of change and uncertainty the school will seek to issue subsequent updates when information becomes available.

### Designated Safeguarding Lead (“DSL”)

A trained DSL/Deputy will be available on school site during school opening hours and in addition to this there is now an email address to report or raise any concerns: [safeguarding@kesgrave.suffolk.sch.uk](mailto:safeguarding@kesgrave.suffolk.sch.uk).

Currently, the weekly safeguarding timetable is as follows:

Monday	Roz Coe and Teresa Rush (including Online Safety)
Tuesday	Roz Coe and Kerry Dring
Wednesday	Liz Newman
Thursday	Liz Newman
Friday	Teresa Rush (including Online Safety)

### Vulnerable Children

The DSL/Deputies remain the points of contact for any vulnerable children on roll with Kesgrave High School and will continue to liaise with external providers and families where appropriate.

### Attendance

The Department for Education (“DfE”) has introduced an online attendance form that is completed and submitted daily.

### Staff Training and Safeguarding Induction

In the event of Kesgrave High School being used as a base by other schools, we will ensure that all relevant documentation and checks in line with COVID-19 Government Guidance are undertaken.

### Students Moving School and Colleges

In the event of a student moving to another setting, in line with current practice we will ensure that all relevant information is passed on to the receiving educational provision in line with data protection and GDPR.

### Movement of Staff

There is currently an ongoing weekly rota in place for staff who are expected in school. Staff are required to sign in/out of the building and physical attendance is being minimized with social distancing observed.

## **Mental Health**

Negative experiences and distressing life events, such as the current circumstances, can affect the mental health of our school community. Staff are aware of this in setting expectations of students' work where they are at home.

Where students of key workers and who are deemed vulnerable are on school site, our staff will ensure appropriate support is in place for them. Our guidance on mental health and behaviour in schools sets out how mental health issues can bring about changes in a young person's behaviour or emotional state which can be displayed in a range of different ways, and that can be an indication of an underlying problem. Support for students in the current circumstances will include pastoral provision (although this may be delivered in different ways, for example over the phone/email/firefly) or from specialist staff or support services.

## **Online Safety in School**

It is more important than ever that school provides a safe environment, including online. Kesgrave High School will continue to ensure that appropriate filters and monitoring systems are in place to protect students when they are online with the school or recommended resources from external providers and whilst accessing their learning remotely.

Any external online safety concerns can be directed to safeguarding team.

The whole school, including Governors, Senior Leadership, all staff and our partners, will continue to deliver the best possible environment for learning during these difficult, and continually evolving times.

We will keep you apprised of any specific development for Kesgrave High School as these become known.

*Sue White*

Sue White  
Chair of Governors

*Nigel Burgoyne*

Nigel Burgoyne  
Headteacher